

<b>New Millennium Secondary School</b>		
<b>1301 W 182<sup>nd</sup> St. Gardena, Ca 90248</b>		
<b>Minutes Board of Directors Meeting via Zoom</b>		
<b>Monday March 22, 2021 3:30 pm</b>		
<b>Attendees:</b>		
<b>Board Members Present:</b> Betty Coleman, Timothy Mozia, Joanne Zitelli		
<b>Staff Present:</b> Principal Samantha Navarro, C.O.O. Nichole Sims, Scott Warner, CSMC		
<b>OPENING ITEMS</b>		
<b>1</b>	<b>Call to Order</b>	
	Meeting called to order by B. Coleman at 3:35 pm	<b>Meeting called to order</b>
<b>2</b>	<b>Approve Minutes</b> Approve Minutes of January 11, 2021 and February 22, 2021 Board meeting. B. Coleman called for motion to approve minutes of January 11, 2021 and February 22, 2021 with edits. T.J. Robinson motioned, J. Zitelli 2 <sup>nd</sup> . Unanimous approval	<b>Vote Approved Minutes</b>
<b>SCHOOL SITE REPORTS</b>		
<b>3</b>	<b>Principal's Report</b> Principal provided written outline of report topics. <b>a. Distance Learning Updates</b> - NMSS Parent Survey on reopening in May for classroom learning results: Over 60% indicated they do not want students attending on campus classes; 15% needed more information before deciding; 21% approved return to on campus attendance. Gardena High School's decision on reopening will be a factor. - New Chrome books distributed. Google docs website established to respond to students' technical issues with distance learning. - Zoom meetings and direct instruction are working for students and teachers. They have established with this rhythm this learning model. Students do not want to "uproot" from this model just for 3 months; transportation also impediment to returning to on-campus learning. - Communication via text, email, telephone working well to address everyone's needs. Teachers confer with each other regarding students' attendance. Parent meetings with teachers occur weekly and communication is open. Student meetings with teachers and principal indicate students are resilient.	<b>Information sharing</b>

	<p>b. Challenges - vaccination process</p> <p>c. Reopening 2021-2022 school year likely a hybrid model to start.</p> <p>d. District Updates &amp; meeting with Gardena HS Principal indicate concerns regarding what reopening of campus will involve. Gardena's principal discussed "advisory class" structure for May-June school re-opening.</p> <p>e. Important Dates/ Summary</p> <ul style="list-style-type: none"> <li>- WASC mid-cycle visit on 2/24/2021 went well.</li> <li>- Annual district oversight visit 3/18/2021 went well.</li> </ul> <p>N. Sims and S. Warner assisted with preparation on DVR and SPED audit. SPED services and minutes in order and reports are up to date.</p> <ul style="list-style-type: none"> <li>- Spring break April 5 -9</li> </ul> <p>f. Board member search for additional qualified members continues.</p>	
<b>BUSINESS ITEMS</b>		
<b>4</b>	<p><b>LCAP – Developing LCAP</b> (Learning continuity&amp; attendance plan0</p> <ul style="list-style-type: none"> <li>- NMSS plans to work with consultant to establish school goals that align closely with its budget; road map will be established. Cost for consultant \$8,000.</li> </ul>	<b>Information sharing</b>
<b>5</b>	<p><b>Graduation Requirement – Covid-19 and changes</b></p> <ul style="list-style-type: none"> <li>- LAUSD has not sent out requirements for graduation.</li> </ul>	<b>Vote postponed</b>
<b>6</b>	<p><b>Closed Session – Conference with Legal Counsel –Anticipated Litigation</b></p> <p>Significant Exposure to litigation pursuant to subdivision (b) of Section 54956.9:1case</p> <ul style="list-style-type: none"> <li>- Proposal for settlement sent out but no updates on process.</li> </ul>	<b>Information Sharing /Vote Postponed</b>
<b>7</b>	<p><b>Covid-19 - School Opening policy Changes</b></p> <ul style="list-style-type: none"> <li>- LAUSD roll-out of "special school" for middle &amp; high school students returning to campus April or May (refer to Gardena H.S. model).</li> </ul> <p>UTLA plays a role in decision ; however NMSS can decide not to bring back students to campus for classroom instruction.</p> <p>CDC proposes August 7, 2021 opening.</p> <ul style="list-style-type: none"> <li>- Board welcome to provide ideas for NMSS reopening model.</li> </ul>	<b>Information Sharing</b>
<b>8</b>	<p><b>Update Fiscal Policies</b></p> <ul style="list-style-type: none"> <li>- In February 2021 NMSS's bank account was "hijacked"; perpetrators of fraud got away with \$10,000.00 from NMSS main account. Bank returned \$10,000 to NMSS. All funds moved to NMS ASB account and then to new NMSS account. C.O.O. Sims proposed that a new NMSS fiscal policy be drafted and include procedures for safeguarding funds. Board chair B. Coleman requested N. Sims draft policy for safeguarding funds and submit draft for Board review.</li> </ul>	<b>Information Sharing</b>
<b>9</b>	<p><b>Charter School Funds Distribution Authorization</b></p> <ul style="list-style-type: none"> <li>- No release of NMSS funds from bank until Board signs new NMSS fiscal policy. B. Coleman called for motion to approve drafting fiscal policy for Board review and to approve funds distribution authorization.</li> </ul> <p>T. Mozia motioned; J. Zitelli 2<sup>nd</sup> Approval Unanimous</p>	<b>Information Sharing/Vote Board Approved drafting NMSS fiscal policy and distribution of funds authorization</b>

<b>10</b>	<b>Temporary Mail Delivery Site and Mail Pick-up</b> - NMSS mail will be delivered to and picked up from to the home address of C.O.O. Nichole Sims on a temporary basis.	<b>Information Sharing</b>
<b>FINANCE</b>		
<b>11</b>	<b>Finance Report</b> - S. Warner reviewed status of Care Act Funds spending: \$60,000 spent on computers for staff and equipment, \$35,000 student technology equipment;. other funds spent before December for student learning. - J J. Zitelli motioned, Mozia 2 <sup>nd</sup> . Unanimous approval of finance reports.	<b>Vote Approved Finance Reports</b>
<b>CLOSING ITEMS</b>		
<b>13</b>	<b>Public Comment</b> B. Coleman wished everyone a happy holiday	
<b>7</b>	<b>Meeting Adjournment</b> B. Coleman called to adjourn meeting at 4:40 pm. T. Mozia moved, J. Zitelli 2 <sup>nd</sup> . Unanimous approval.	<b>Vote Adjournment Approved</b>