

**New Millennium Secondary School
Board of Directors Meeting
Date: November 18, 2019
Minutes**

Attendees:

Board Members Present: Betty Coleman, Joanne Zitelli, Timothy Mozia, T.J. Robinson

Board Members Present (Conference Call):

Staff Present: Principal Samantha Navarro, C.O.O. Nicole Sims

Board Members Absent: Laura Gutierrez

Guest: Scott Warner

	OPENING ITEMS	Action
1	Call to Order B. Coleman called meeting to order at 4:42 pm	Meeting called to order
2	Approve Minutes from September 16, 2019 Meeting B. Coleman called for motion to approve, B. Coleman moved, J. Zitelli 2 nd . Unanimously approved.	Approved September 16 Minutes
	SCHOOL SITE REPORTS	
3	Principal's Report <u>Staff Updates</u> Staff Calendar/Professional Development <ul style="list-style-type: none"> • All teachers attended ThinkCerca Training October 24th and 25th located in San Diego, California • The training was successful, and team bonding time went well. Teachers plan to use the program more with the students. Teacher Peer Observation will begin October <ul style="list-style-type: none"> • Formal Teacher Evaluations have begun and will continue through the end of the 1st semester in December. Discipline Report/Suspension Rate Data <ul style="list-style-type: none"> • No suspensions to report this year • Saturday School once/twice a month for students that have accumulated tardy slips from the month. School Events <ul style="list-style-type: none"> • Recruiting Event at Environmental Charter Gardena Thursday November 14th 5:30pm-7:30pm. • College Visit Field Trip Friday November 15th: Cal Poly Pomona and Cal State Fullerton • 2nd Round of Playoffs for Football Friday November 15th! • Parent Warrior Club Meeting Monday November 18th 6:00pm-7:00pm. 	Information Sharing

	<ul style="list-style-type: none"> Recruitment Nights next Tuesday November 19th and Thursday November 21st. 	
	BUSINESS ITEMS	
4	<p>Brown Act Training Dates</p> <p>N. Sims received emails from board members and will request training dates for the month of March.</p>	Information Sharing
5	<p>1st. Interim Report</p> <p>S. Warner present the 1st Interim report to board members for approval. Mr. Warner covered the format and finances listed in the report.</p> <p>B. Coleman motioned to approve 1st Interim reports, TJ Robinson 2nd. Unanimously approved.</p>	Approved 1st Interim Report
6	<p>2019 Annual Financial Audit Report</p> <p>N. Sims provide a copy of the Audit report to the board member for review and approval. All information listed in the report was correct and board members agreed to approve the report.</p> <p>B. Coleman motioned to accept Annual Financial Audit reports, J. Zitelli 2nd. Unanimously approved.</p>	Approved Annual Financial Audit Report
7	<p>Revised Unaudited Actuals</p> <p>S. Warner presented the revised Unaudited Actuals in the new requested format, which will be submitted to LAUSD.</p> <p>B. Coleman motioned to accept and approve the revised Unaudited Actuals, T. Mozia 2nd. Unanimously approved.</p>	Approved Revised Unaudited Actuals
8	<p>Closed Session – CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION</p> <p>Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case</p>	Information Sharing
9	<p>Compliance Monitoring & Certification of Board Compliance Review (Governing Board Certification)</p> <p>Board members reviewed the completed Compliance Monitoring & Certification of board Compliance form. B. Coleman and S. Navarro covered all the boxes for compliance.</p> <p>B. Coleman motioned to approve Compliance Monitoring & Certification of board Compliance form, J. Zitelli 2nd. Unanimously approved.</p>	Approved Compliance Monitoring & Certification

10	<p>Board Member - Recruitment S. Navarro request to have resumes of potential board members emailed to her. Ms. Navarro reached out to two people, but we still looking for new members.</p>	Information Sharing
FINANCE		
11	<p>Finance Report S. Warner present the finances to board members for approval. Cash Flow, P&L, Checking information, and other finance documentation. B. Coleman motioned to accept finance reports, J. Zitelli 2nd. Unanimously approved.</p>	Approved Finance Reports
CLOSING ITEMS		
12	<p>Public Comment None</p>	None
13	<p>Meeting Adjournment B. Coleman motioned to adjourn at 6:13pm, J. Zitelli 2nd. Unanimously approved.</p>	Adjournment Motion Approved