

**New Millennium Secondary School  
Board of Directors Meeting  
Monday, June 17, 2019  
Minutes**

**Attendees:**

**Board Members Present:** Betty Coleman, Joanne Zitelli, T.J. Robinson, Tim Mozia

**Board Members Present (Conference Call):** None

**Staff Present:** Principal Samantha Navarro, C.O.O. Nichole Sims

**Guests:** Scott Warner, CMSC

|   |   |                            |
|---|---|----------------------------|
|   | <b>OPENING ITEMS</b>  |                            |
| 1 | Call to order B. Coleman Called to Order 4:34   |                            |
| 2 | Approve Minutes (April 2019)  | <b>Vote - Tabled</b>       |
|   | <b>SCHOOL SITE REPORTS</b>  |                            |
| 3 | <p><b>Principal's Report</b></p> <ul style="list-style-type: none"> <li>• Staff Updates <ul style="list-style-type: none"> <li>○ Update on Staff Calendar/Professional Development <ul style="list-style-type: none"> <li>▪ Summer PD</li> <li>▪ Teacher Conferences</li> </ul> </li> <li>○ Returning Staff and New Staff <ul style="list-style-type: none"> <li>▪ Departments</li> </ul> </li> </ul> </li> <li>• Contract Renewals <ul style="list-style-type: none"> <li>○ APEX <ul style="list-style-type: none"> <li>▪ Credit Recovery</li> </ul> </li> <li>○ READ 180 <ul style="list-style-type: none"> <li>▪ Literacy Growth</li> </ul> </li> </ul> </li> <li>• Student Testing/Events/Activities <ul style="list-style-type: none"> <li>○ State Testing <ul style="list-style-type: none"> <li>▪ SBAC Testing Update</li> <li>▪ Juniors took Math and English</li> </ul> </li> <li>○ Plan for Next Year</li> </ul> </li> <li>• Graduation Wrap-Up <ul style="list-style-type: none"> <li>○ Grad Night</li> <li>○ Graduation Ceremony</li> </ul> </li> <li>• Donations <ul style="list-style-type: none"> <li>○ Furniture and School Supplies</li> <li>○ Vintage Capital Group Gave the Donations</li> </ul> </li> <li>• LCAP Work and Goals Reflection</li> <li>• Suspension Rate Data</li> </ul> | <b>Information Sharing</b> |

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|          | <ul style="list-style-type: none"> <li>○ Down from 9% last year to under 5% this school year</li> <li>● LAUSD Oversight Visit Wrap-Up <ul style="list-style-type: none"> <li>▪ May 16<sup>th</sup></li> <li>▪ One day visit going over Governance, Organization, Instruction, and Finance</li> <li>▪ Wrap-up/Overview from visit</li> </ul> </li> <li>● Summer Plans <ul style="list-style-type: none"> <li>○ Office Hours</li> <li>○ Cleaning</li> <li>○ Enrollment</li> <li>○ Recruitment</li> </ul> </li> </ul> |                        |
|          | <b>BUSINESS ITEMS</b>  |                        |
| <b>4</b> | <b>Approval of Board Meeting Dates 2019-2020</b><br>B. Coleman called for motion to approve Board Meeting Dates for 2019-2020. B. Coleman moved, J. Zitelli 2 <sup>nd</sup> . Unanimously approved   | <b>Vote – Approved</b> |
| <b>5</b> | <b>Approval of LCAP.</b><br>Ms. Navarro reviewed and explained the LCAP plan to the board. We covered the school goals and areas of expenses.<br><br>B. Coleman called for motion to approve LCAP. B. Coleman moved, J. Zitelli 2 <sup>nd</sup> . Unanimously approved   | <b>Vote – Approved</b> |
|          | <b>FINANCE</b>   |                        |
| <b>6</b> | <b>Approval of Budget 2019-2020</b><br>Budget 2019-2020<br>B. Coleman called for motion to approve June financials – B. Coleman moved, J. Zitelli 2 <sup>nd</sup> . Unanimously approved.  | <b>Vote - Approved</b> |
| <b>7</b> | <b>Approval of Vendor Contracts</b><br>Board members reviewed contracts for the 2019-2020 school year.<br><br>B. Coleman called for motion to approve. B. Coleman moved, T. Mozia: Unanimously approved.   | <b>Vote - Approved</b> |
| <b>8</b> | <b>Approval of Fiscal Policies</b><br><br>B. Coleman called for motion to approve. B. Coleman moved, T. Mozia: Unanimously approved.   | <b>Vote - Approved</b> |
| <b>9</b> | <b>Financial Report</b><br>Cash Flow, Income Statement, and Year-end Report Balance Sheet detail S.  | <b>Vote - Approved</b> |

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|           | Warner showed.<br>B. Coleman called for motion to approve June financials – B. Coleman moved, J. Zitelli 2 <sup>nd</sup> . Unanimously approved.   |                        |
| <b>10</b> | <b>ASB Account</b><br>April and May ASB Financials<br>How ASB ended the school year<br><br>B. Coleman called for motion to approve. B. Coleman moved, J. Zitelli 2 <sup>nd</sup> . Unanimously approved. | <b>Vote - Approved</b> |
|           | <b>CLOSING ITEMS</b>   |                        |
| <b>11</b> | <b>Public Comment</b><br>B. Coleman asked for public comment.  |                        |
| <b>12</b> | <b>Adjournment</b><br>B. Coleman called for adjournment at 6:30pm. T.J. Robinson moved, J.Zitelli 2 <sup>nd</sup> . Unanimously approved   | <b>Vote - Approved</b> |

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All agenda items and backup materials are available for review in the Main Office and [www.newmillenniumschool.org](http://www.newmillenniumschool.org). Any writings or documents provided to a majority of Board regarding any items on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Main Office, 1301 W. 182<sup>nd</sup> Street, Room G1, Gardena, CA, during regular business hours. If requested, the agenda and backup materials will be made available in appropriate alternative formats to person with a disability, as required by Sec. 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.