

**New Millennium Secondary School
Board of Directors Meeting
Date: September 16, 2019
Minutes**

Attendees:

Board Members Present: Betty Coleman, Joanne Zitelli, Timothy Mozia, T.J. Robinson

Board Members Present (Conference Call):

Staff Present: Principal Samantha Navarro, C.O.O. Nicole Sims

Board Members Absent: Laura Gutierrez

Guest: Scott Warner

	OPENING ITEMS	Action
1	Call to Order B. Coleman called meeting to order at 4:36 pm	Meeting called to order
2	Approve Minutes from August 19, 2019 Meeting B. Coleman called for motion to approve, B. Coleman moved, J. Zitelli 2 nd . Unanimously approved.	Approved August 19 Minutes
	SCHOOL SITE REPORTS	
3	<p>Principal's Report <u>Staff Updates</u></p> <p>Staff Calendar/Professional Development</p> <ul style="list-style-type: none"> • October 24th and 25th All teachers will attend ThinkCerca Training located in San Diego, California <p>Returning Staff</p> <p>Updates on Parent/Teacher Conferences and Back To School Night</p> <ul style="list-style-type: none"> • Parent Teacher Conferences were successful. Most of the teachers had their 15 minute time slots from 1:45pm-4pm • Back to School Night was successful. Parents signed up for the Parent Warrior Club and School Site Council. Parents will receive both letters and emails regarding meeting times and locations monthly. <p>Teacher Peer Observation will begin October</p> <ul style="list-style-type: none"> • Rubric will be provided to the board in October, so they can see what the teachers are looking for when they enter their colleague's classroom. • Formal Teacher Evaluations will begin November and through the end of the 1st semester in December. <p>Contract Renewals</p> <ul style="list-style-type: none"> • TES (Total Education Solutions) <p>Discipline Report/Suspension Rate Data</p> <ul style="list-style-type: none"> • No suspensions to report this year • Saturday School once/twice a month for students that have accumulated tardy slips from the month. 	Information Sharing

	<p><u>LAUSD Oversight Summary and Scores</u></p> <ul style="list-style-type: none"> Board members read oversight report and did not have any questions. Board thank Ms. Navarro for all her hard work of maintain school records and handling the oversight. <p>B. Coleman motioned to accept LAUSD Oversight reports, J. Zitelli 2nd. Unanimously approved.</p> <p>Field Trips And School Events Coming Up</p> <ul style="list-style-type: none"> School wide field trip to “The Aquarium of The Pacific on 9/27/2019 Parent Appreciation Dinner Planned for Friday, October 4th, 6pm 	Approved Oversight Report
	BUSINESS ITEMS	
4	<p>Board Member - Recruitment</p> <p>S. Navarro request to have resumes of potential board members emailed to her. She will contact them regarding joining the board.</p>	Information Sharing
5	<p>Brown Act Training Dates</p> <p>Board members will send available dates to N. Sims.</p>	Information Sharing
6	<p>New Location Update</p> <p>S. Navarro reports that we still working for a new location in the Gardena, Los Angeles, and Carson area. Will keep the board posted.</p>	Information Sharing
7	<p>Charter School Compliance Monitoring</p> <p>S. Navarro explained the areas the school checked off, but the board will need to review the compliance form and check off the boxes which applies to the board members.</p>	Information Sharing
	FINANCE	
8	<p>Finance Report</p> <p>S. Warner present the finances to board members for approval. Cash Flow, P&L, Checking information, and other finance documentation.</p> <p>B. Coleman motioned to accept finance reports, J. Zitelli 2nd. Unanimously approved.</p>	Approved Reports
	CLOSING ITEMS	
9	<p>Public Comment</p> <p>None</p>	None
10	<p>Meeting Adjournment</p> <p>B. Coleman motioned to adjourn at 6:15pm, J. Zitelli 2nd. Unanimously approved.</p>	Adjournment Motion Approved

