

**New Millennium Secondary School
Board of Directors Meeting
Date: April 24, 2017**

Attendees:

Board Members Present: Joanne Zitelli, Betty Coleman, Laura Gutierrez

Board Members Present (Conference Call): None

Staff Present: Samantha Navarro

Board Members Absent: Paul Leaf

Item	Minutes	Action
1	<p>Call to Order The meeting was called to order by Betty Coleman at 4:38pm.</p>	Meeting called to order
2	<p>Approve minutes Minutes from the February 21, 2017.</p> <p>The board accepted and approved minutes. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	Minutes Approved
3	<p>Principal Report S. Navarro shared the following information:</p> <ol style="list-style-type: none"> 1) Oversight Visit Review was held on February 23, 2017. We felt the visit went well. The school will receive the score from the oversight in May. 2) Charter Renewal/WASC Update for the upcoming school year. The WASC renewal visit is scheduled for February 2018. We plan to submit the Charter Renewal in September. We are preparing our staff, parents, and students to speak at the hearings for the Charter and WASC renewal. 3) SBAC/State Testing started on April 24, 2017 until April 27, 2017. Students in grades 9th through 11th prep for the SBAC by taking the NWEA test at the beginning of the school year. Just the 11th graders are required to take the SBAC. 4) Discipline Update will be presented at the next board meeting in 	Information Sharing

June.

- 5) ASB Update policies and budget. ASB plan to purchase accounting program for ASB financials.
- 6) School Activities
 - Career Day will be held on April 21, 2017. Student will rotate to different classes to hear presenters.
 - Spirit Week was April 14, 2017 to April 21, 2017. Theme was Earth day.
 - Senior Week is Monday, April 24, 2017 until April 27, 2017. Senior's will visit several locations. (Knott's Berry Farm, John's Incredible Pizza, Movies, and Santa Monica Beach)
 - Prom will be held at The Grand in Long Beach on April 29, 2017.
 - Graduation Date is May 25, 2017 at City of Refuge in Gardena, California at 4pm.
- 7) Staff Updates
 - Evaluations for teachers will be completed by May 20, 2017, which will allow teachers to receive their new agreement for 2017-2018 school year. Ms. Navarro agreed to submit her evaluation to the board by June 12, 2017.
 - Interviews are scheduled for May 2, 2017. Several positions were posted on Edjoin.
- 8) School Beautification started Spirit Week. Two tree plants will be

	<p>filled with flowers, fruit, and vegetables.</p> <p>9) Prop 39 for 2017-2018 school year will be submitted on April 25, 2017.</p>	
4	<p>Chief Operation Officers Report N. Sims presented the following information to the board:</p> <p>1)New School Year/Enrollment Numbers Freshman (92) on list to enroll for 2017-2018 school year.</p> <p>Our current ADA (attendance %) is down from 92.79% to 91.23%. We're working with teachers to input attendance correctly.</p> <p>2)50 new Student laptop Computer were purchase last week.</p> <p>3) ASB Student Funds was covered by Principal report.</p> <p>4) Board Meeting Dates for 2017-2018 school Year. Every month vs. current 8 times annually. Board members feel we should meet more, but using technology. Conference calls or other online meeting apps for next year.</p> <p>5) Board Members/Charter Renewal (The impact on Charter Renewal) We must add new board members for the upcoming school year, because it can impact the renewal of the charter.</p>	Information sharing
5	<p>School Food Solutions S. Navarro and N. Sims presented the School Food Solutions proposal. Board member request a reference check on School Food Solutions. We will prepare a backup plan for breakfast and lunch for the 2017-2018 school year. Administration will figure out how to get students to eat more breakfast meals for the 2017-2018 school year.</p> <p>The board accepted and approved School Food Solutions. Voted 3-0 (J. Zitelli moved, L. Gutierrez second)</p>	Motion Approved
6	<p>2017-2018 Contracts N. Sims presented the Instructional/Staff Contract Salary rates. Salary range is base of Staff Evaluation percentage rates. Percentage range from 1% to 6%.</p> <p>The board accepted and approved Contracts. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	Motion Approved
7	APEX Learning	Motion Approved

	<p>S. Navarro presented Apex Learning price quote. Boards reviewed the Apex Learning price quote.</p> <p>The board accepted and approved both Apex and Read 180. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	
8	<p>E-Rate Board reviewed E-Rate Consulting agreement for 150 Consulting. The consulting will create NMSS E-rate account and submit application for 20178-2018 school year. Consultant fee is \$3,000 for the funding school year 2017-2018.</p> <p>The board accepted and approved E-rate agreement. Voted 3-0 (J. Zitelli moved, L. Gutierrez second)</p>	Motion Approved
	<p>Approval of spending Plan for 2016-2017 EPA funds Board reviewed the 2016-2017 EPA funding. It Is Resolved that the Education Protection Account funds to be received by the school in FY 2016-17 in the estimated amount of \$281,974, will be used solely for instructional non-administrative expenses.</p> <p>The board accepted and approved 2016-17 EPA funds. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	Motion Approved
9	<p>Approval Audit Firm N. Sims presented Audit Firm letter from VTD (Vavrinek, Trine, Day, & Co.). It was recommended that the board vote to approve VTD as the audit firm for the 2016-2017 fiscal audit.</p> <p>The board accepted and approved VTD for audit firm. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	Motion Approved
10	<p>ThinkCerca S. Navarro presented ThinkCerca price quote. Boards reviewed the ThinkCerca price quote and added Read 180 to agenda.</p> <p>The board accepted and approved both ThinkCerca and Read 180. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	Motion Approved
11	<p>Proposed board meeting calendar through June 2017 Board agreed to meet June 19, 2017 to approve any outstanding items for the current school year. Date for the board retreat will be provide at the June 19th meeting.</p>	Information Sharing
12	<p>Finance Report S. Warner presented to the board, reviewed the financials, and accepted the financials. The board members voted to accept February 2017 and March 2017 financials.</p> <p>The board accepted and approves the financial for February and March. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	Motion Approved
13	<p>ASB Budget/Account N. Sims presented the budget for ASB and ASB clubs. The budgets presented covered ASB 2016-2017, ASB Basketball Club, and ASB Girl</p>	Motion Approved

	<p>Talk (club). The final budgets will be presented to the board on June 19, 2017. N. Sims explained the new process of presenting the ASB budget and activities to the board.</p> <p>The board accepted and approved ASB accounts and budget. Voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	
12	<p>Public Comment</p> <p>Parent safety concern about location of Main Office. Campus Safety will be added to next board meeting agenda.</p>	None
13	<p>Meeting Adjournment</p> <p>Motion to adjourn the meeting made by Ms. Coleman at 7:06pm</p> <p>Next board meeting June 19th 2017.</p>	Adjournment Motion Approved

Nichole Sims, February 21, 2017