

**New Millennium Secondary School
Board of Directors Meeting
Date: February 21, 2017**

Attendees:

Board Members Present: Joanne Zitelli, Betty Coleman, Laura Gutierrez

Board Members Present (Conference Call): None

Staff Present: Samantha Navarro

Board Members Absent: Paul Leaf

Item	Minutes	Action
1	<p>Call to Order The meeting was called to order by Betty Coleman at 5:12pm.</p>	Meeting called to order
2	<p>Approve minutes Minutes from the December 12, 2016 with corrections to item 8 and 10. Add the word Salary after ladder in the second sentence of item 8. Capitalize College Readiness Grant under item 10.</p> <p>The board accepted and voted 3-0 (L. Gutierrez moved, J. Zitelli second)</p>	Minutes Approved
3	<p>Principal Report S. Navarro shared information regarding the Oversight Visit on Thursday, February 23, 2017. Oversight team will arrive at 8:30am and began the process with a school tour.</p> <p>S. Navarro shared information about the College Readiness Grant. The final document was submitted on February 17, 2017.</p> <p>S. Navarro shared information regarding Parent Conferences week. Parent Conference will be held on Tuesday, February 21 and February 22 from 1:45pm to 4:30pm.</p> <p>S. Navarro shared information regarding Back to School Night, which is the same week of Parent Conference and Oversight visit.</p> <p>S. Navarro presented the student activities to the board.</p> <ul style="list-style-type: none"> a. Black History Program b. Free to Be Me Activities <p>S. Navarro shared the upcoming NWEA Testing/Scores Analysis information. NWEA test will be held on March 6, 2017. Testing will be held for two weeks. Data will be provided to the board in April 2017.</p> <p>S. Navarro updated the board on the new staff member Ms. Reba Castaneda. Ms. Reba will replace Ms. Duke in the Art class.</p>	Information Sharing

4	Chief Operation Officers Report N. Sims shared information regarding the financial part of the Oversight visit.	Information sharing
5	LAUSD 2nd Interim Report S. Warner presented the 2 nd Interim financial information to the board. The board accepted and voted 3-0 (J. Zitelli moved, L. Gutierrez second)	Motion Approved
6	LCAP Planning and Approval Timeline N. Sims presented the LCAP information and timeline to the board. NMSS will work with CSMC LCAP program.	Information sharing
7	Compliance Monitoring and Certification of Board Compliance Review Board reviewed the Compliance Monitoring and Certification of Board Compliance Review form. The board accepted and voted 3-0 (J. Zitelli moved, L. Gutierrez second)	Motion Approved
8	Approval Promissory Note for VCG – Southbay Pavilion LLC Board reviewed promissory note for VCG – Southbay Pavilion. The balance of \$73,000. The payment is \$1,012 a month for 10 years, which will pay off the outstanding balance of the previous facility agreement for 2008 to 2013. The board accepted and voted 3-0 (J. Zitelli moved, L. Gutierrez second)	Motion Approved
9	Principal Evaluation J. Zitelli presented the new Principal Evaluation with correction made to section 1, 2, and 3. Corrections were made to guidelines for evidence, and scoring criteria. The board accepted and voted 3-0 (J. Zitelli moved, L. Gutierrez second)	Motion Approved
10	College Readiness Grant S Navarro shared in the principal report about the College Readiness Grant. The board accepted and voted 3-0 (Coleman moved, Zitelli second)	Motion Approved
11	Finance Report (November 2016, December 2016, & January 2017) S. Warner presented to the board, reviewed the financials, and accepted the financials. The board members voted to accept and add January 2017 Financials to the current agenda. The board accepted and voted 3-0 (Coleman moved, Zitelli second)	Motion Approved
12	Public Comment No public comments were made.	None
13	Meeting Adjournment Motion to adjourn the meeting made by Ms. Coleman at 7:06pm Next board meeting April 10 th 2017	Adjournment Motion Approved

Nichole Sims, February 21, 2017