

Governing Board Meeting Minutes

NEW MILLENNIUM SECONDARY SCHOOL

1301 W 182nd St. Gardena, Ca 90248

Wednesday, January 24, 2024 Zoom 3:00 pm

Via Teleconference pursuant to Executive Orders N-25-20 and N-29-20 The Governing Board and employees of New Millennium Secondary School shall meet via the Zoom platform. Members of the public who wish to access this Board meeting are invited may do so by login. Contact Samantha Navarro for Zoom meeting login access.

Attendees:

Board Members Present: Betty Coleman, Tim Mozia, Joanne Zitelli, K. Holloway, Aarron Booker

Staff Present: Principal Samantha Navarro, Nick Miller, CSMC

OPENING ITEMS

1	Call to Order Meeting called to order by B. Coleman at 3:04 pm	Meeting called to order
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BUSINESS ITEMS

2	Approval of Minutes Minutes tabled from December 2023.	Vote Tabled
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3	Principal Report S. Navarro Principal's Report covered several items: <ul style="list-style-type: none">• Communication with Warrior Community<ul style="list-style-type: none">o School Site Council Meetingo Weekly Grade Checkso Senior Meetings in November, December, & January• WASC Update<ul style="list-style-type: none">o Community/Staff Involvemento Self-Study Paper is finished. Turned in to WASC Portal on Monday January 15tho Visit from the Chairman Thursday November 30th (In Person)o The Visiting Committee is Complete.o Visit February 25th-28th• School Accountability Report Card<ul style="list-style-type: none">o Report is Due February 1st• Important Upcoming Events<ul style="list-style-type: none">o Progress Reports February 9tho Blood Drive February 13tho School Site Council February 21st	Information Sharing
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4	Enrollment Marketing Plan Update S. Navarro made the recommendation to continue using Charter Safe Capitol (Grow School). We will schedule a meeting with CSC or Grow School for February. They will provide with my information regarding the plan options and go over what worked best for the school recruiting plan this past year. The plan will be presented to the board. The board will need to approve the new plan.	Information Sharing
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<p>5</p>	<p>Finance Report</p> <p>N. Miller from CSMC presented December Financial report to the board and covered the following areas:</p> <ul style="list-style-type: none"> a. Balance Sheet b. Cash Flow c. Profit & Lost d. Liabilities Reports <p>This report is as of Dec 31, 2023, compared against our latest board-approved budget.</p> <p>YTD Revenues Through Dec 31, 2023, are \$976,786 or -4.5% under our current budget due to:</p> <ul style="list-style-type: none"> • LCFF being \$106k under budget due to a timing variance • All other federal revenue being over budget by about 33k due to recognizing some one-time funds (ESSER III) • All other state revenue being over budget by about 47k due to recognizing some one-time funds (Primarily arts & music and A-G) <p>YTD Expenses Through Dec 31, 2023, are \$1,561,810 or -5.6% over our current budget due to:</p> <ul style="list-style-type: none"> • Personnel expenses being 4K or .56% over budget out of the 815k that has been spent to date • Space rentals/lease expenses came in 59K over budget due to a \$59,926.76 charge for Prop 39 which was discussed by Nichole in prior board meetings • Professional consulting services expenses came in 58k over budget mainly due to SPED expenses • Educational consultant expenses came in 33k under budget <p>Balance Sheet:</p> <p>As of Dec 31, 2023, we had total cash of \$2,408,618, short-term liabilities of \$653,449, and long-term liabilities of \$24,510. The ending fund balance is \$1,760,461.</p> <p>Cash Ratio Ability to meet short-term obligations with cash is currently 368.6% and the target was 100%.</p> <p>Current Ratio (Liquidity) The ability to pay short-term obligations is currently 3.7 and target of 1.0.</p> <p>Defensive Interval</p> <p>Months of continued operation without incoming funds currently 9.7 months and target was 2 months.</p>	<p>Vote Approved Financial Report</p>
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	B. Colman called for motion to approve December Financial Report. A. Booker motioned, J. Zitelli Second. Unanimous approval.	
CLOSING ITEMS		
6	Public Comment	None
7	B. Coleman called adjournment at 3:48 pm. A. Booker motioned J.Zitelli 2nd. Unanimous approval.	Vote Adjournment