

<b>Governing Board Meeting Minutes</b>		
<b>NEW MILLENNIUM SECONDARY SCHOOL</b>		
<b>1301 W 182<sup>nd</sup> St. Gardena, Ca 90248</b>		
<b>Tuesday, December 10, 2024, 3:00 pm Zoom Meeting</b>		
Via Teleconference pursuant to Executive Orders N-25-20 and N-29-20 The Governing Board and employees of New Millennium Secondary School shall meet via the Zoom platform. Members of the public who wish to access this Board meeting may do so by contacting Samantha Navarro for login to join Zoom .		
<b>Attendees:</b>		
<b>Board Members Present:</b> Betty Coleman, K. Holloway, A. Booker		
<b>Staff Present:</b> Principal Samantha Navarro, C.O.O. Nichole Sims, Nick Miller, CSMC		
<b>Guest Present:</b>		
<b>OPENING ITEMS</b>		
<b>1</b>	<b>Call to Order</b> Meeting called to order by Betty Coleman at 3:08 pm	<b>Meeting called to order</b>
<b>2</b>	<b>Approve Minutes</b> The board members reviewed November 2024 board meeting minutes. Board members agreed to approve June meeting minutes.  B. Coleman called for motion to approve November Minutes. B. Coleman motioned, A. Booker Second. Unanimous approval. November 2024 board meeting minutes, Unanimous approval.	<b>Voted Minutes Approval November 2024 Meetings</b>
<b>SCHOOL SITE REPORTS</b>		
<b>3</b>	<b>Principal's Report</b> School Information/Upcoming Events/Communication with Warrior Community  <ul style="list-style-type: none"> <li>• Communication with Warrior Community               <ol style="list-style-type: none"> <li>1. School Site Council Meeting November 7:00pm                   <ul style="list-style-type: none"> <li>- SSC group that includes a diverse mix of members, such as a teacher, several parents, one or more students, and the principal. This panel works together to address and plan for the needs of the school and its students. Their responsibilities include reviewing school performance, setting goals, and developing strategies to improve the overall educational experience. First meeting was last month and we had around 5 parents, plus students and staff.</li> </ul> </li> <li>2. Weekly Grade Checks</li> <li>3. Senior Meetings in November and December</li> </ol> </li> <li>• Recruitment               <ol style="list-style-type: none"> <li>1. Recruitment Nights at Middle Schools:                   <ol style="list-style-type: none"> <li>a. (Finished) Environmental Charter Middle School</li> <li>b. (Finished) Century Community</li> <li>c. (Finished) Bud Carson November</li> <li>d. Grace Hopper</li> </ol> </li> </ol> </li> <li>• WASC Update               <ul style="list-style-type: none"> <li>- Few post training web-videos Principal had to attend</li> <li>- We was awarded 6 yrs. Last visited.</li> <li>- Ms. Navarro will be apart of the WASC committed in February 2025</li> </ul> </li> <li>• Important Upcoming Events               <ol style="list-style-type: none"> <li>1. NWEA Internal Benchmark Testing (Need dates)</li> </ol> </li> </ul>	<b>Information Sharing</b>

	<ul style="list-style-type: none"> <li>- <u>We test the students 2-3 times with the school year for data</u></li> <li>- <u>This will allow us to focus on the areas of improvement for state testing in Spring 2025</u></li> <li>2. Turkey Bowl (November 26st)</li> <li>3. Thanksgiving Break (November 27nd-29th)</li> <li>- <u>Winter Break, which is two weeks will be from December 20<sup>th</sup> until January 5<sup>th</sup> 2025.</u></li> <li>4. Red Cross Blood Drive (December 10<sup>th</sup> )</li> <li>- <u>We had over 30 students, staff, and family members take part of the Blood drive</u> <ul style="list-style-type: none"> <li>• Enrollment Numbers <ul style="list-style-type: none"> <li>○ 118 as of 12/9/2024</li> </ul> </li> </ul> </li> </ul>	
<b>BUSINESS ITEMS</b>		
<b>4</b>	<p><b>Compliance Monitoring Board Certification</b></p> <p>The board members recently reviewed the Charter School Compliance Monitoring form with the principal. S. Navarro had presented the compliance information during the board meetings, thoroughly going over each line item. The final Compliance Monitoring certification will be submitted this week, along with a copy of the draft minutes. The monitoring report will include a detailed status of each item, indicating whether it is pending, in progress, or completed. All items will be reviewed again when the board chair completes her certification to ensure that all compliance requirements are met and properly documented.</p> <p>B. Coleman called for motion to approve Charter School Compliance Monitoring. B. Coleman called for motion. A. Booker motioned, K. Holloway Second. Unanimous approval.</p>	<b>Vote Approved Charter School Compliance Monitoring</b>
<b>5</b>	<p><b>Independent Auditors Selection Eide Bailly</b></p> <p>N. Sims recommended continuing with Eide Bailly as the auditing firm for the 2025 fiscal year. Eide Bailly was initially selected by NMSS in the 2022-2023 school year to manage all tax and audit services. The board has agreed to move forward with Eide Bailly for the 2024-2025 year, which will include tax preparation and other related forms. Eide Bailly will be responsible for preparing these documents.</p> <p>B. Coleman called for motion to approve Independent Auditor Sellection. B. Coleman called for motion. A. Booker motioned, K. Holloway Second. Unanimous approval.</p>	<b>Vote Approved Independent Auditors Secelction</b>
<b>6</b>	<p><b>2023-2024 Financial Audit Report Statement (June 30, 2024)</b></p> <p>N. Miller presented detailed information about the regarding the 2023-2024 Financial Audit report.</p> <p>The Audit Report was presented to the board and included the following sections:</p> <ol style="list-style-type: none"> <li>a. Academic Information (e.g., bell schedule, minutes, etc.)</li> <li>b. Financial Statements</li> <li>c. Supplementary Information</li> <li>d. Independent Auditor’s Reports</li> <li>e. Schedule of Findings and Questioned Costs</li> </ol> <p>The financial statements encompassed elements such as financial position, activities, functional expenses, cash flows, and accompanying notes. The supplementary information addressed the Local Education Agency's organizational structure, schedule of Average Daily Attendance, instructional time, and the</p>	<b>Approval of 2023-24 Financial Audit Report</b>

	<p>reconciliation of the Annual Financial and Budget Report with the audited financial statements.</p> <p>The Independent Auditor’s Report covered internal control over financial reporting, compliance, and other matters, based on an audit conducted in accordance with Government Auditing Standards.</p> <p>The Schedule of Findings and Questioned Costs included a summary of the auditor’s results, financial statement findings, state compliance findings, questioned costs, and a summary of prior audit findings.</p> <p>It was noted that there were no audit findings reported in the prior year’s Schedule of Findings and Questioned Costs.</p> <p>B. Coleman called for motion to approve 2023-2024 Financial Audit Report. B. Coleman called for motion. K. Holloway motioned, A. Booker Second. Unanimous approval.</p>	
7	<p><b>Monthly Finance Report</b></p> <p>N. Miller presented the financial summary to the board, covering the period from September 1, 2024, to October 31, 2024. The report compared actual performance to the most recent board-approved budget.</p> <p>Key points:</p> <ul style="list-style-type: none"> <li>• The balance sheet shows a decrease in net assets of \$505,937.49, bringing the total liabilities and net assets to \$1,975,380.</li> <li>• The cash flow at the beginning of the period (July 2024) was \$2,189,887, with the ending cash balance for October 31, 2024, reported at \$1,953,384.</li> </ul> <p>NMSS maintains a healthy fund balance for the 2024-2025 school year. B. Coleman called for motion to approve Financial Report. B. Coleman called for motion. K. Holloway motioned, A. Booker Second. Unanimous approval.</p>	Vote Approved for Financial Report
8	<p><b>First Interim Report FY24-25</b></p> <p>The First Interim report is a snapshot in time of the local educational agency’s (LEA’s) revenue and expenditure forecasts for the current fiscal year as well as a projection of the two subsequent fiscal years. It is a time to adjust the budget based upon the Enacted Budget and subsequent trailer bills, the closing of the prior fiscal year, and other factors that impact revenue and expenditures. The First Interim report covers the period of time from July 1 through October 31 each fiscal year and must be submitted to the county office of education (COE) no later than November 15. The 1st Interim reflects the information from the adopted budget of 140 students to current enrollment of 128.8 with an ADA of 92%. The unduplicated percentage is 85.97%. The report provides all categories which includes revenue, expenses, and summary. The summary reflects the current fund balance which will have a surplus of (\$)65,185, with a beginning fund balance of \$2,173,088, and ending balance of \$2,238,273.</p> <p>B. Coleman called for motion to approve 1<sup>st</sup> Interim Report. B. Coleman called for motion. K. Holloway motioned, A. Booker Second. Unanimous approval.</p>	Vote Approved for 1 <sup>st</sup> Interim Report FY24-25

<b>CLOSING ITEMS</b>		
<b>9</b>	<b>Public Comment</b> B. Coleman asked for public comment. None	
<b>10</b>	<b>Meeting Adjournment</b> B. Coleman called motion to adjourn meeting at 3:54 pm. A. Booker motioned. K. Holloway 2 <sup>nd</sup> . Unanimous approval.	<b>Vote Approved Adjournment</b>