

Governing Board Meeting Minutes

NEW MILLENNIUM SECONDARY SCHOOL

1301 W 182nd St. Gardena, Ca 90248

Monday, June 24, 2024 Zoom 2:00 pm

Via Teleconference pursuant to Executive Orders N-25-20 and N-29-20 The Governing Board and employees of Millennium Secondary School shall meet via the Zoom platform. Members of the public who wish to access this Board meeting are invited may do so by login. Contact Samantha Navarro for Zoom meeting login access.

Attendees:

Board Members Present: Betty Coleman, Joanne Zitelli, Timothy Mozia, Aarron Booker, K. Holloway

Staff Present: Principal Samantha Navarro, C.O.O. Nichole Sims, Nick Miller, CSMC

Guests Present

OPENING ITEMS

1	Call to Order Meeting called to order by Betty Coleman at 2:01 pm	Meeting called to order
2	Approve Minutes The board members reviewed May 2024 board meeting minutes. Board members agreed to approve April 22, 2024 minutes. April 2024 board meeting minutes, Unanimous approval.	Meeting Minutes Vote Approved for April 2024

SCHOOL SITE REPORTS

3	Principal's Report <ol style="list-style-type: none">Grow School : Recruitment for May/June As of June 7th<ul style="list-style-type: none">Enrollment: 40 confirmed freshmen, 5 transfer students.Continued Recruitment, Blogs, Middle School LettersWorking on more physical advertising: banners, bus benchesSchool Events/Activities<ul style="list-style-type: none">WASC Letter o Full 6 Year Accreditation. NMSS received the official letter.<ul style="list-style-type: none">Congrats to our staff for a job well done!Graduation Wrap UpSummer School Start<ul style="list-style-type: none">June 10th-July 24thAlgebra 1 & 2EdgenuityStaff/Teacher Update<ul style="list-style-type: none">Hired New English TeacherStill in Need of Science TeacherSummer Updates<ul style="list-style-type: none">Parent Recruitment for School Site CouncilMaster Schedule WorkCampus CleanupSummer Professional Development Preparation	Information Sharing
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BUSINESS ITEMS

4	LCAP Approval and Adoption 2024-2025 S. Navarro presented the Local Control and Accountability Plan (LCAP) for approval and adoption for the 2024-2025 academic year. The LCAP	LCAP 2024-25 Vote Approval and Adoption
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	<p>encompassed several key components aimed at enhancing educational outcomes and accountability within the district.</p> <p>Navarro highlighted the inclusion of parent budgeting in the LCAP, emphasizing the engagement and involvement of parents in the allocation of resources and decision-making processes. Additionally, updates were provided on the implementation and outcomes of the LCAP goals and actions from the preceding 2023-2024 school year.</p> <p>The presentation covered detailed updates on goals and actions across areas 1 to 5 of the LCAP framework, focusing on strategies to address student achievement, school climate, and parental engagement. Board members reviewed and discussed these updates, considering their impact on fostering a supportive learning environment and meeting the diverse needs of students within the district.</p> <p>Following the presentation, the board deliberated on the proposed LCAP for the upcoming academic year, ultimately approving and adopting it. The approved plan reflects the school's commitment to continuous improvement and responsiveness to the educational priorities of its community, setting a framework for effective resource allocation and educational equity moving forward.</p> <p>B. Coleman called for motion to approve LCAP 2024-2025 J. K. Holloway motioned, T. Mozia Second. Unanimous approval.</p>	
5	<p>Update on Grow School Recruitment</p> <ol style="list-style-type: none"> 1. Grow School : Recruitment for May/June As of June 7th <ul style="list-style-type: none"> • Enrollment: 40 confirmed freshmen, 5 transfer students. • Continued Recruitment, Blogs, Middle School Letters • Working on more physical advertising: banners, bus benches 	Information Sharing
6	<p>Renewal of Vendor Contracts</p> <p>We still waiting on vendors to update a few of their contracts. Outstanding invoice amounts will be approved at August 2024.</p>	Information Sharing/ No vote
	Finance Report & Budget	
7	<p>Monthly Reporting</p> <p>- N. Miller reviewed details on monthly report spread sheet and board presentation report. N. Miller covered budget information for upcoming 2024-2025 school year. Finance reports for May and June will be provide in August board meeting.</p> <p>B. Coleman called motion to approve monthly financial report. J. Zitelli motioned, T. Mozia second, Unanimous approval of monthly financial report.</p>	Information Sharing Vote Approved Monthly Financials
8	<p>Adoption of Budget 2024-2025</p> <p>- N. Miller presented the board with the Budget for 2024-2025 school year. The revision focus on attendance, revenues, expenses, and cashflow.</p> <ul style="list-style-type: none"> • Personnel expenses decreased by \$25,642 • Increase in Space rental lease expense by \$59,926.76 (prop 39) 	Vote Approved 2024-2025 Budget

- Increase to advertising by \$10,000 (enrollment for subsequent years)
- Total expenses increased by \$46,019

B. Coleman called motion and moved to accept 2024-2025 Budget. Zitelli 2nd. Unanimous approval. Zitelli seconded, Unanimous approval of 2024-2025 budget.

9 **EPA Projections for 2024-2025**
 2024-25 Education Protection Account (EPA) New Millennium Secondary School RESOLUTION OF THE GOVERNING BOARD OF New Millennium Secondary School BE IT RESOLVED that the Education Protection Account funds to be received by New Millennium Secondary School for FY 2024-25 in the amount of approximately \$231,886 will be used solely for instructional, non-administrative expenses.

B. Coleman called for motion to approve EPA Projection, J. Zitelli motioned, T. Mozia Second. Unanimous approval.

Vote
Approved EPA Projections

10 **Form 62/SACS**
 N. Miller presented the Unaudited Actuals report to the board to close out the 2023-2024 school year.

New Millennium Secondary
 Los Angeles Unified
 Los Angeles County

Unaudited Actuals
 Charter Schools Enterprise Fund
 Expenses by Object

19 64733 0117911
 Form 62
 EBAFNGE57P(2023-24)

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	2,015,750.00	2,180,633.46	8.2%
2) Federal Revenue		8100-8299	220,815.17	147,526.80	-33.2%
3) Other State Revenue		8300-8599	638,363.96	300,109.27	-53.0%
4) Other Local Revenue		8600-8799	200,216.30	169,502.78	-15.3%
5) TOTAL, REVENUES			3,075,145.43	2,797,772.31	-9.0%
B. EXPENSES					
1) Certificated Salaries		1000-1999	830,222.42	839,699.81	1.1%
2) Classified Salaries		2000-2999	415,601.54	407,628.60	-1.9%
3) Employee Benefits		3000-3999	491,177.46	289,780.36	-41.0%
4) Books and Supplies		4000-4999	272,225.62	319,499.99	17.4%
5) Services and Other Operating Expenses		5000-5999	1,043,510.58	907,153.06	-13.1%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	95,680.00	30,501.96	-68.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			3,148,417.62	2,794,263.78	-11.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(73,272.19)	3,508.53	-104.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In					
		8900-8929	0.00	0.00	0.0%
b) Transfers Out					
		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources					
		8930-8979	0.00	0.00	0.0%
b) Uses					
		7630-7699	0.00	0.00	0.0%
3) Contributions					
		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(73,272.19)	3,508.53	-104.8%

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F. NET POSITION				
1) Beginning Net Position				
a) As of July 1 - Unaudited	9791	2,345,484.54	2,272,212.35	-3.1%
b) Audit Adjustments	9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)		2,345,484.54	2,272,212.35	-3.1%
d) Other Restatements	9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)		2,345,484.54	2,272,212.35	-3.1%
2) Ending Net Position, June 30 (E + F1e)		2,272,212.35	2,275,720.88	0.2%
Components of Ending Net Position				
a) Net Investment in Capital Assets	9796	37,501.84	0.00	-100.0%
b) Restricted Net Position	9797	27,405.00	27,405.00	0.0%
c) Unrestricted Net Position	9790	2,207,305.51	2,248,315.88	1.9%
G. ASSETS				
1) Cash				
a) in County Treasury	9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury	9111	0.00		
b) in Banks	9120	2,189,887.78		
c) in Revolving Cash Account	9130	0.00		
d) with Fiscal Agent/Trustee	9135	0.00		
e) Collections Awaiting Deposit	9140	0.00		
2) Investments				
3) Accounts Receivable	9200	0.00		
4) Due from Grantor Government	9290	438,080.39		
5) Due from Other Funds	9310	0.00		
6) Stores	9320	0.00		
7) Prepaid Expenditures	9330	43,725.20		
8) Other Current Assets	9340	0.00		
9) Lease Receivable	9380	0.00		
10) Fixed Assets				
a) Land	9410	0.00		
b) Land Improvements	9420	0.00		

Description	Resource Codes	Object Codes	2023-24 Unaudited Actuals	2024-25 Budget	Percent Difference
c) Accumulated Depreciation - Land Improvements		9425	0.00		
d) Buildings		9430	18,444.60		
e) Accumulated Depreciation - Buildings		9435	0.00		
f) Equipment		9440	4,736.02		
g) Accumulated Depreciation - Equipment		9445	(4,736.02)		
h) Work in Progress		9450	0.00		
i) Lease Assets		9460	0.00		
j) Accumulated Amortization-Lease Assets		9465	0.00		
k) Subscription Assets		9470	0.00		
l) Accumulated Amortization-Subscription Assets		9475	0.00		
11) TOTAL, ASSETS			2,690,137.97		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	62,017.69		
2) Due to Grantor Governments		9590	163,587.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	173,263.69		
6) Long-Term Liabilities					
a) Subscription Liability		9660	0.00		
b) Net Pension Liability		9663	0.00		
c) Total/Net OPEB Liability		9664	0.00		
d) Compensated Absences		9665	0.00		
e) COPS Payable		9666	0.00		
f) Leases Payable		9667	19,057.24		
g) Lease Revenue Bonds Payable		9668	0.00		
h) Other General Long-Term Liabilities		9669	0.00		
7) TOTAL, LIABILITIES			417,925.62		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. NET POSITION (must agree with line F2) (G11 + H2) - (I7 + J2)					
			2,272,212.35		

B. Coleman called motion and moved to accept Unaudited Actuals Form 62. Zitelli 2nd. Unanimous approval. Zitelli seconded, Unanimous approval of Unaudited Actuals Form 62.

CLOSING ITEMS

11	Public Comment	None
12	B. Coleman called adjournment at 2:48 pm. B. Coleman motioned J.Zitelli 2nd. Unanimous approval.	Vote Adjournment